

Room and Audio Requests

Christopher van der Hoff's Requested Room and Audio Set Up

Audio:

- A wireless lapel/lavaliere microphone is required for groups of more than 50. Extra batteries, please.

Staging For Keynotes:

- Please be sure that the podium is set a few feet from the front of the stage, if possible, so that Christopher can walk in front of it. If possible, please place the podium stage right or secondly stage left. Preferably, when laying out the room, Christopher prefers that there be a small gap between the stage and the first tables/row.

Preferred Room Layout for Break-out/Workshop/Seminar:

- An easel with plenty of paper and fresh markers please.
- Half round tables are preferred. Regular tables are also satisfactory. Theatre style can also be accommodated.

Lighting:

- Christopher prefers that all the lighting is turned on.

Recording:

- A/V taping is encouraged. If you are interested in taping Christopher's presentation, please call in advance for licensing arrangements - 1.888.376.2464

Product Table:

- If you grant us permission to provide sales resource materials, a 6/8-foot table is requested directly inside the meeting room.